



REDEEMER'S LEADERSHIP
INSTITUTE

Virtual Training

CLASS INSTRUCTIONS



Virtual Training Expectations



1. Login Device

Please log in using the official meeting link that will be sent to your registered email address. If more than one registered participant will be joining from the same location (home or office), we strongly encourage the use of one shared device (preferably a laptop or desktop computer, not a mobile phone) to avoid audio feedback or echo issues.

2. Communication & Audio Settings

The facilitator will lead the session. All participants are advised to remain muted at all times, except when invited to speak. This helps minimize background noise and ensures clear communication throughout the session.

3. Class Interaction & Participation

This is an interactive virtual class. Participants may be called upon to share comments, insights, or experiences. When speaking, please ensure your environment is quiet and free from distractions, as we will have a full class in attendance.

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4. Questions & Chatroom Use

For questions during the session, please use the chat feature and direct your message to the moderator, "RLI Operations."

If you would like to share ideas or experiences with the entire class, kindly post them in the chatroom addressed to "Everyone."

All other private chats should be sent directly to the intended recipient.

5. Attendance & Rescheduling

If you are unable to attend the training and wish to reschedule, please notify us before the start of the class. Failure to do so will result in being recorded as a no-show.

6. Certificates

Certificates will be issued only to participants who complete the training.

An electronic copy of the certificate will be emailed; no hard copies will be mailed.

Please verify that the name on your PayPal receipt reflects the correct student name. If any correction is needed, kindly email RLI Operations immediately to update your records.

Contact Us



SUPPORT TEAM

rlitoperations@gmail.com



PHONE

972-799-8073

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